



Dixwell Community House Youth Director

A Brief History of the Dixwell Community Q House:

The original Dixwell Community House was built in 1924 as part of the Settlement House movement to address the issues of poverty, housing, social activism, public health, parenting and education. A new building opened in 1971 as part of the Model City movement, but closed in 2003. Carrying on this past legacy, this organization was formed by the City of New Haven in December 2019, in response to the need for a multi-use community center offering multi-generational, seamless services for residents of New Haven. The property and affairs of the Q House is managed and conducted by the Advisory Board. For more information, visit www.dixwellqhouse.org.

Position Overview:

Youth Directors serve a two-year term on the Q House Advisory Board, which is composed of five sub-committees. All Youth Directors serve on the Multimedia Committee; students may choose to serve additionally on any of the four other sub-committees, all five of which are described below. While Youth Directors are non-voting members of the Advisory Board, their perspectives are sought out by voting members and their contributions do have a significant impact.

- *The Multimedia Committee* is ultimately responsible for the Q House's community outreach and communication with its constituency. This currently entails managing the Q House's Instagram, Facebook, email and website—with opportunities to expand projects based upon individual and group interest. Each youth director identifies a focus project to spearhead each year, and the committee works closely with the Advisory Board Chair, Alder Jeanette Morrison. Both Youth Directors currently serve on the Multimedia Committee along with a college aged Advisory Board intern.
- *The Governance Committee* recommends, monitors, and reports on the Q House's Strategic Plan and its board operations
- *The Programming Committee* works with the community and external stakeholders to design a comprehensive set of programs to be held at the Q House.
- *The Finance Committee* oversees and reviews the Q House's financial reports, as well as develops and executes the Q House's fundraising and development efforts.
- *The Operations Committee* evaluates, interviews, hires, and provides general oversight of the Chief Executive Officer to support the Q House's ongoing endeavors.

Applicant qualifications and requirements:

All current sophomores (Class of 2024) who attend Hillhouse High School and have an unweighted GPA of 2.5 or above are welcome to apply. The application process includes:

- The application itself, which can be accessed [here](#) **[DUE BY: 02/28/2022]**
- At least one letter of recommendation from a non-familial school staff member or community mentor who can attest to the applicant's academic and leadership capabilities; recommenders should email their letters directly to dixwellqhouse@gmail.com in PDF format **[DUE BY: 02/28/2022]**
- An interview, to be scheduled following application submission

Please keep in mind that we are seeking community-minded individuals who are interested in participating in organizations that further uplift their people. Ideal candidates should be collaborative, innovative, driven, organized, a self-starter, and willing to commit to monthly Advisory Board meetings, sub-committee meetings (frequency is committee dependent), and actionables outside of meetings. While other prior experience is not necessary, youth directors must have a desire to learn other skills that may become relevant such as public speaking, graphic design, website management, and more.

Academic Compensation:

All Youth Directors receive one high school civics credit for their participation. All Youth Directors will have the opportunity to fulfill their 50 hour community service graduation requirement by their two-year participation on the board and various subcommittees. Students will be provided a computer from the New Haven Public Schools to keep and use for the duration of their term.

Contact Information:

Please email dixwellqhouse@gmail.com or direct message @dixwellqhouse on Instagram if you have any questions!